



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড  
برائٹم اسلامى لائف انشورنس لمیٹید  
Prime Islami Life Insurance Limited

ISO 9001 : 2015  
CERTIFIED

June 07, 2020

## Office Order No.:81-2020

For the greater interest of the Company the following employees are hereby transferred as under:

Sl.	Name, Desig. & ID No.	Present Dept./Office	Transferred to	Remarks
01	Mr. Mohammad Riashad Shukur (1792), Officer (IT)	Establishment Dept., Head Office, Dhaka	Call Centre, Head Office, Dhaka	
02	Ms. Shukla Paul (2657), Assistant Officer (Cashier Cum Computer Operator)	Administration Dept., (Front Desk), Head Office, Dhaka	Call Centre, Head Office, Dhaka	

The above employees are advised to report her joining to the EVP & Incharge, IT Dept., by 10-06-2020 with a copy to the Administration Dept., Head Office, Dhaka.

**Mahmudur Rahman Talukder**

Senior Vice President (Admin)

Copy forwarded to: Above 02 (Four) employees.

### C.C. to:

1. The Chief Executive Officer for kind information.
2. The DMD & CFO.
3. The DMD & CS.
4. The DMD (Dev.) & Incharge, Dev. Admin Dept.
5. The SEVP & Incharge, Administration Dept.
6. The EVP & Incharge (IT)
7. The EVP & Incharge (I/A)
8. The JSVP & Incharge, Establishment Dept. with a request to ensure sitting arrangement of Mr. Mohammad Riashad Shukur & Ms. Shukla Paul .
9. Master file
10. Office Order file
11. Personal file.

আর্থিক নিরাপত্তার সেতুবন্ধন

প্রধান কার্যালয় : রাজ ভবন (৭ম তলা), ২৯ দিলকুশা বাণিজ্যিক এলাকা, ঢাকা-১০০০, ফোন : ৪৭১১২৪৮৮, ৯৫৫৪৫৩৮, ৯৫৭৬৪০৪  
ফ্যাক্স : ৮৮-০২-৯৫৬৪৩৯০, ই-মেইল : ceo@primelifebd.com, pililbd@gmail.com, web : www.primeislamilifebd.com



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